

Assignment - 10 for Class -12 - A Sub : Chemistry Topic : Chemical properties of haloalkanes. 1. State and explain Wurtz reaction . 2. What is Grignard reagent ? Explain with suitable examples . 3. Write short notes on :
a) Reduction reaction of haloalkanes. b) Reaction of haloalkanes with metals like Na and Mg.

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ENGLISH

Topic- Letter Writing (Business letters)

Questions

1. You are Nalini/Vishal hostel warden, Zenith Public School, Kosikalan. Write a letter to the Sales Manager, Bharat Electronics and Domestic Appliances Limited, New Delhi, placing an order for a new fans, microwave ovens, geysers and tubelight that you wish to purchase for the hostel. Also ask for the discount permissible on the purchase.
2. You are the manager of a reputed firm. A consignment sent by you to one of your regular customers was found to be of inferior quality. You have received a letter of complaint from the customer. Write a letter of apology explaining the causes and your plans for replacement.